

Create and Design a Mini-Recipe Booklet

**OBJECTIVE:**

To create a mini-recipe booklet

**PROJECT OVERVIEW:**

Almost every family has a collection of favorite food recipes, whether for dinner entrees, side dishes, desserts, or a treasured "secret" family recipe. In this project, you will use your desktop publishing software to create a miniature recipe booklet.

**GET TO KNOW WHAT YOU'RE DESIGNING:**

Recipe books can be found in just about every kitchen. Recipe books help families create something "different" for dinner, and assist professional chefs in preparing five-star restaurant meals. The important thing in creating recipe books is making sure all of the ingredients and instructions are correct, so precision is especially important.

**STRATEGIES AND DESIGN TIPS TO FOLLOW:**

1. Obtain samples of recipe books to use as a guide in designing your own.
2. Search through cooking magazines, newspapers, or use the Internet to obtain three recipes to include in your booklet.
3. When writing the instructions and ingredients in your recipe booklet, use a font that is simple to read, such as Arial or Times New Roman.
4. Locate a graphic image, preferably a photograph of one of your dishes, to use on the recipe booklet cover.
5. Be sure to properly compose the recipe instructions making them clear and easy to understand.
6. Carefully read through all parts included in this project. Before beginning any work on your computer, use a blank sheet of paper to sketch the layout and design of the document you will be creating.

Project #25: Create and Design a Mini-Recipe Booklet (continued)



INSTRUCTIONS:

1. Using your desktop publishing software, create a new document.
2. Save the file as **"Recipe Booklet"** to the "Publish It!" folder.
3. Set up your document using the "Page Setup Instructions" provided on the next page.
4. Complete the "Content and Design Steps to Follow" provided below.
5. Proofread your work carefully for accuracy, design, and format.
6. Resave the file.
7. Print a copy of the document. Refer to the "Suggested Printing and Finishing Instructions" provided below.



CONTENT AND DESIGN STEPS TO FOLLOW:

1. Decide on what type of mini-recipe booklet you would like to create.
Note: You will need to have three recipes on hand to use in this project.
2. Include the following on the **upper left-hand panel** of the page (the recipe cover):
 - The title of the recipe booklet
Examples include: "Favorite Cookie Recipes," "The Birthday Cake Mini-Recipe Book"
 - A graphic image that helps to illustrate the title of the mini-recipe booklet
 - The text "By <your name>"
3. Include the following on the **remaining three panels**:
 - One recipe per panel
Each panel should also include:
 - The title of the recipe
 - A graphic image depicting the food the recipe is designed to produce
 - Cooking instructions
 - Ingredients required
4. Format the size, style, and placement of the text and other elements on the document so that it projects a professional design.
5. Go to Step 5 in the "Instructions" provided above.



SUGGESTED PRINTING AND FINISHING INSTRUCTIONS:

1. Print the document on colored paper.
2. After printing, fold the page in half horizontally and vertically. Then, cut along both folds. Place the panels on top of each other (with the recipe cover panel on top). Attach the panels together by stapling the left margin.

Project #25: Create and Design a Mini-Recipe Booklet (*continued*)



PAGE SETUP INSTRUCTIONS:

- # of pages:** 1
- Dimensions:** 11 x 8.5 inches
- Margins:** .25 inches on all sides
- Orientation:** Landscape
- Other:**
1. Position horizontal guides at 4, 4.25, and 4.5 inches.
 2. Position vertical guides at 5.25, 5.5, and 5.75 inches.
 3. Your page is now divided into four equal panels as shown in the illustration provided below. Place the contents of the front cover of your recipe booklet in the upper left-hand panel. The remaining three panels will contain the recipes for your booklet.

