



Consider Yourself an Expert



OBJECTIVE:

To create a multiple choice quiz using a PowerPoint presentation on a topic you consider yourself to be an expert

New Skills Reinforced:

In this activity, you will practice how to:

1. There are no new skills being introduced in this project.



PROJECT SCENARIO:

In this project, you will create a multiple choice quiz using PowerPoint on a topic you consider yourself to be an expert. For example: computers, the NFL®, U.S. Presidents, '90s trivia, etc. Assume that your audience is familiar with your topic and is well prepared to take the quiz.



STRATEGIES AND DESIGN TIPS TO FOLLOW:

1. Choose a topic that you have extensive knowledge of.
2. Use Project 21 as a reference guide when writing your instructions on how to take the quiz and which slides to hyperlink.
3. Prepare challenging and accurate questions and answers to keep your audience interested in taking the quiz.



BEFORE YOU BEGIN:

1. Carefully read through all parts included in this project.
2. Prior to starting any work on your computer, use the *Present It! Planning Layout Form* to sketch the content, layout, and design of the presentation you will be creating for this project. Use multiple copies if necessary.
3. Use the *Present It! PowerPoint Presentation Tips* provided in the Introduction as a guide while working on this project.
4. Unless otherwise noted, the layout, design, type size(s), and style(s) for this project will be left for you to decide.



Project 22: Consider Yourself an Expert



INSTRUCTIONS:

1. Using Microsoft PowerPoint, create a **NEW** blank presentation.
2. Save the presentation as **PROJECT 22 – QUIZ**.
3. Using Project 21 as a reference guide, create an 8-12 slide multiple choice quiz on a topic you consider yourself to be an expert.
4. The presentation must meet the following criteria:
 - At least one slide must include instructions on how to take the quiz.
 - One slide must include a main menu that hyperlinks to each question.
 - The presentation must include one "right" slide and one "wrong" slide.
 - All "right" answers must hyperlink to the appropriate slide.
 - All "wrong" answers must hyperlink to the appropriate slide.
5. Resave the presentation.
6. Run the slideshow and proofread your work carefully for accuracy, design, and format.
7. Print a copy of your presentation as handouts using 3 or 6 slides per page if required by your instructor.
8. If required, present this presentation to your instructor and/or your class.